







Ashford Town (Middlesex) FC Risk Assessment

Date	15/08/2020	Assessed by:	G Felce / P Blair	Position:	Covid Officer & Secretary
RA Number	2020/2	Review Date:	07.11.2020		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
✓	✓	✓	✓	✓

PPE (insert ✓)		Known Hazards (insert ✓)	
			
✓	✓		

Equipment Required
<ul style="list-style-type: none"> Sanitising Spray for match equipment First aid, PPE as per The FA First Aid Guidance Hand sanitisers supplied at the Club pitch entrances and exits & within Clubhouse Building & Exterior Patio Area Soap and sanitisers for the toilets

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		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	C	4	HIGH	<p>The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.</p> <p>Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA “Code of Behaviour”.</p> <ul style="list-style-type: none"> • An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club’s match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival. • A hard copy of the above instructions will be available upon request from the secretary’s office – a copy will also be available in the clubhouse. • Coaches/Volunteers/ Players/Match Officials/visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing. • All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate. • Anyone who wishes to shield will be permitted to do so. • Attendees records to the stadium will be kept for 21 days in line with request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team. • Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches. • Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to. 	2	4	8

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Access Control To Stadium	Infection risk of Covid-19	C	3	High	<ul style="list-style-type: none"> Manned access control will be managed via the turnstiles, with Turnstile Sanitised after each spectator entering ground. Entrance & Exits are clearly marked and access control measure in place, with additional exits opened following conclusion of match. PPE will be provided if medical assistance is required and social distancing is not possible. Hand sanitiser is provided before entering the ground, while inside the ground and exiting the ground. Signage inside the stadium will provide guidance and reminders of social distancing measures. A one-way entrance / exit system will operate to access main clubhouse with sanitise stations provided within the building & face coverings to be worn when entering before being seated. 			
Access to Clubhouse		C	3	High				
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	C	3	High	<ul style="list-style-type: none"> Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid. First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process. Suitable sanitisation process in place for stadium touchpoints. Signage regarding handwashing and social distancing is displayed. Handwash, sanitiser and wipes (where appropriate) are available. A quarantine room has been allocated which has direct access to the outdoors and first aid including wipes, gel and sanitiser. Emergency evacuation procedures have been reviewed alongside the fire risk assessment. These will be available within the MEAP 	D	4	MODERATE

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Break times / half time	Infection risk of Covid-19	C	2	Moderate	<ul style="list-style-type: none"> • Players will be reminded to keep social distancing a priority during any breaks. • Dressings Rooms are accessible for Playing XI & Management only, substitutes should remain pitch side during H/T Interval. • Players have their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break. • Volunteers/Staff reminded of social distancing. 	E	4	LOW
Toilets	Infection risk of Covid-19	B	4	Extreme	<ul style="list-style-type: none"> • Toilets will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses. • Toilets will have a one-way system where possible and a one in one out approach or MAXIMUM occupancy signage on entrance. • During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required. 	E	4	LOW
Spectator stands and terracing	Infection risk of Covid-19	B	3	High	<ul style="list-style-type: none"> • From 31 August 2020, spectators will be permitted to attend providing that their number does not exceed 30% of the ground grading capacity for step 4 (750 supporters) at these levels or respective figures set out within The FA's updated guidelines. • Seated spectator areas will be monitored by clubs' stewards, with social distancing restriction in place within all the seated areas within the ground. • Spectators will be asked to adhere to the Social distancing during their visit, signage, announcements and committee/steward reminders will be put in place throughout fixture. 	D	4	MODERATE

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		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	A	3	EXTREME	<ul style="list-style-type: none"> • Ashford Town (Middlesex) is affiliated with Middlesex and Surrey County Football Association • Dressing Rooms – Both Home & Away dressing Rooms are capped at maximum number of 6 persons & Match Officials room at 3 • Upon arrival at the ground all players and coaching staff should enter the changing rooms via the rear exterior door. There should be no more than 6 people in the changing rooms at any one time. Players waiting to go in can either sit in the clubhouse in groups of 6 or gather in the ground (under cover) or on the pitch. Masks must be worn within the clubhouse until seated and social distancing rules apply. • Safety briefings prior to competitive activities will be provided to every player officer and volunteer reminding them of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play. • Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off. • Team talk huddles will take place in accordance with government or FA guidelines. Team talks can take place, as long as social distancing is observed and held outdoors where possible. • Warm-ups/cool-downs should always observe social distancing. • Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made; Additional seating will be provided to allow for social distancing. • Match preparation meetings by Officials should be held in the assigned Officials room within the ground. • Goal posts will be wiped down before matches, after matches and at half time. • Goal celebrations should be avoided. • Interactions with Referees and Assistants Referees should only happen with players observing social distancing. • Footballs should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. • Goalkeepers to disinfect their gloves regularly. • Technical Area will have additional seating provided to allow for social distancing to take place. 	D	4	MODERATE

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Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Likelihood	A: CERTAIN (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	B: LIKELY (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	C: POSSIBLE (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	D: UNLIKELY (5 to 19%)	Low	Low	Moderate	High	EXTREME
	E: RARE (<5%)	Low	Low	Moderate	Moderate	High

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